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| Charity: |  | Registered Charity No.  |

**MEMO FOR THE AUTHORITY FOR THE**

**PROPERTY:**

* 1. **APPLICATION To Sanction Exchange of Trust Property**

**(e.g. sale, lease, transfer)**

# APPLICATION:

* 1. **APPLICANTS:**

**(Applicants who must be at least two-thirds in number of the Trustees)**

* 1. **PARTIES TO EXCHANGE ALSO QUOTE REGISTERED CHARITY NUMBER:**

**5. PROPERTY ACQUIRED BY THE TRUSTEES:**

**6 AUCTIONEER:**

**7. PROPERTY TRANSFERRED FROM THE TRUSTEES:**

**8. AUCTIONEER:**

1. **SOLICITORS:**
2. **TENURE:**
3. **TRUST ATTACHING TO THE PREMISES:**
4. **TRUSTEES PROPOSALS FOR THE EXCHANGE AND THE BENEFIT ACCRUING TO THE CHARITY:**

**Solicitor.**

**Dated this day of**

**NOTE ON TRUSTEES**

A Deed appointing New Trustees should be signed by:-

1. a person said to have been given a power of appointment in the Original Trust Deed, or
2. a surviving or continuing Trustee who signed the Deed at a time when there was a vacancy for a new Trustee or,

if there were no Trustees available to make the application and the personal representative of the last surviving Trustee is alive, he may make the application for liberty to sell the property in his capacity as a personal representative of the last surviving Trustee, or he should appoint new trustees. If this is not possible, an application should be made to the Authority.