

Coinnigh Stádas faoin gCód Rialachais ar bun – Treoir Úsáideora

User Guide – Maintain Governance Code Status

[Gaeilge](#)

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Coinnigh Stádas faoin gCód Rialachais ar bun – Treoir Úsáideora

Comhlíonadh an Chóid Rialachais do Charthanais

Sa rannán seo, ceanglaítear ort sonraí a thabhairt faoin dóigh a raibh Cód Rialachais do Charthanais á gcomhlíonadh ag d'eagraíocht tráth isteach.

Is réimsí éigeantacha iad na réimsí atá marcáilte le réiltín dearg agus ní mór iad a chomhlánú.

An bhfuil sé amhlaidh gur chinn d'eagraíocht: *

- nach gceanglaítear uirthi Caighdeáin Bhreise an Chóid Rialachais do Charthanais a chomhlíonadh
- go gceanglaítear uirthi Caighdeáin Bhreise an Chóid Rialachais do Charthanais a chomhlíonadh
- nár thosaigh sí fós ag comhlíonadh an Chóid Rialachais Carthanais

Tugann an tsiombail seo le fios gur féidir leat tuilleadh faisnéise a fháil má choinníonn tú do luchóg uirthi.

Tráth a cuireadh an Tuarascáil seo isteach * i

- chomhlíon ár n-eagraíocht na rannáin uile den Chód Rialachais do Charthanais
- chomhlíon ár n-eagraíocht roinnt rannán den Chód Rialachais do Charthanais

Toisc nach sábháiltear aon obair go huathoibríoch, cliceáil ar 'sábháil dréacht' go rialta le linn duit dul tríd an bhfoirm.

1. Rialachas Carthanais

Sa táb seo, ceanglaítear ort faisnéis a thabhairt faoin dóigh a bhfuil an Cód Rialachais do Charthanais á chomhlíonadh ag do charthanais.

Téigh chuig ár suíomh Gréasáin ag

[https://www.charitiesregulator.ie/ga/faisn%C3%A9is-do-charthanais/an-](https://www.charitiesregulator.ie/ga/faisn%C3%A9is-do-charthanais/an-c%C3%B3d-rialachais-do-charthanais)

[c%C3%B3d-rialachais-do-charthanais](https://www.charitiesregulator.ie/ga/faisn%C3%A9is-do-charthanais/an-c%C3%B3d-rialachais-do-charthanais) chun tuilleadh faisnéise a fháil faoin gCód Rialachais do Charthanais.

Coinnigh Stádas faoin gCód Rialachais ar bun

Comhlíonadh an Chóid Rrialachais do Charthanais

An bhfuil sé amhlaidh gur chinn d'eagraíocht: *


- nach gceanglaítear uirthi Caighdeáin Bhreise an Chóid Rialachais do Charthanais a chomhlíonadh
- go gceanglaítear uirthi Caighdeáin Bhreise an Chóid Rialachais do Charthanais a chomhlíonadh
- nár thosaigh sí fós ag comhlíonadh an Chóid Rialachais Carthanais

[Sábháil an Dréachta \[a\]](#) [Ar Aghaidh > \[n\]](#)

Sa chéad cheist ar an táb, iarrtar ort a dheimhniú cé acu a cheanglaítear nó nach gceanglaítear ar do charthanas na caighdeáin bhreise atá leagtha amach sa Chód Rialachais do Charthanais a chomhlíonadh nó a shonrú cé acu a thosaigh nó nár thosaigh sé ar an gCód Rialachais do Charthanais a chomhlíonadh go fóill.

Má shonraíonn tú nár thosaigh do charthanas ar an gCód Rialachais do Charthanais a chomhlíonadh go fóill, iarrfar ort cúis a roghnú ó liosta anuas chun a mhíniú cén fáth nár thosaigh tú ar an gCód a chomhlíonadh. (Mura bhfuil aon cheann de na cúiseanna sa liosta anuas oiriúnach, roghnaigh 'eile' agus iontráil míniú gearr sa bhosca saorthéacs.) Má tharlaíonn sé nár thosaigh do charthanas ar an gCód a chomhlíonadh go fóill, ní thaispeánfar stádas comhlíonta an charthanais ar an gClár poiblí Carthanais.

Má dheimhníonn tú go gceanglaítear, nó nach gceanglaítear, ar do charthanas na caighdeáin bhreise atá leagtha amach sa Chód Rialachais do Charthanais a chomhlíonadh, iarrfar ort stádas comhlíonta do charthanais a dheimhniú ansin.

Tráth a cuireadh an Tuarascáil seo isteach * 

- chomhlíon ár n-eagraíocht na rannáin uile den Chód Rialachais do Charthanais
- chomhlíon ár n-eagraíocht roinnt rannán den Chód Rialachais do Charthanais

- a. Má dheimhníonn tú gur chomhlíon do charthanas na rannáin uile den Chód Rialachais do Charthanais, ní chuirfear aon cheisteanna eile ort agus féadfaidh tú bogadh ar aghaidh chuig an gcéad táb eile. Taispeánfar ar an gClár poiblí Carthanais go bhfuil an Cód Rialachais do Charthanais á chomhlíonadh ina iomláine ag do charthanas.
- b. Má dheimhníonn tú gur chomhlíon do charthanas roinnt rannán den Chód Rialachais do Charthanais, taispeánfar gach prionsabal ar leith den Chód agus ní mór duit a dheimhniú cé acu a chomhlíon nó nár chomhlíon do charthanas iad. Má dheimhníonn tú nár chomhlíon do charthanas prionsabal ar leith, taispeánfar gach caighdeán faoin bprionsabal sin agus ní mór duit a dheimhniú, i gcás gach ceann díobh, cé acu a chomhlíon nó nár chomhlíon do charthanas an caighdeán nó cé acu atá nó nach bhfuil feidhm ag an gcaighdeán maidir le do charthanas.

Ceanglófar ort freisin cúis a roghnú ó liosta anuas chun a mhíniú cén fáth nach bhfuil an Cód á chomhlíonadh ina iomláine agat.

(Mura bhfuil aon cheann de na cúiseanna sa liosta anuas oiriúnach, roghnaigh ‘eile’ agus iontráil míniú gearr sa bhosca saorthéacs.)

Ar deireadh, fiafrófar díot an bhfuil sé amhlaidh gur mian leat go dtaispeánfaí stádas comhlíonta do charthanais ar an gClár poiblí Carthanais. Má roghnaíonn tú ‘tá’, taispeánfar an chúis leis an gcomhlíonadh páirteach ar an gClár. *(Má roghnaíonn tú ‘eile’ mar chúis leis an gcomhlíonadh páirteach, beidh an téacs a d’iontráil tú sa bhosca saorthéacs le feiceáil ar an gClár. Mar sin, bí cúramach gan aon fhaisnéis rúnda nó phearsanta a chur ar áireamh ann.)*

Má roghnaíonn tú ‘níl’, ní thaispeánfar stádas comhlíonta an charthanais ar an gClár.

Chun tuilleadh faisnéise a fháil faoi thuairisciú ar chomhlíonadh an Chóid Rialachais do Charthanais, féach an Nóta Faisnéise [anseo](#)

2. Dearbhú

Sa rannán seo, is féidir leat an fhaisnéis atá tugtha agat a athbhreithniú agus a dheimhniú. Más deimhin leat go bhfuil an fhaisnéis ceart, agus má cheadaigh na hiontaobhaithe í lena cur isteach, ba cheart duit d’athruithe a chur isteach. Ba cheart na téarmaí príobháideachais agus an Ráiteas faoi Chleachtais Faisnéise a léamh agus ba cheart glacadh leo.

A luaithe atá tú sásta leis sin, is féidir leat cliceáil ar  [Réamhamharc \[p\]](#)

chun d’fhaisnéis a íoslódáil i bhformáid PDF. Cliceáil ar  [Cuir isteach \[s\]](#) .

User Guide – Maintain Governance Code Status

The screenshot shows a form titled "Compliance with the Charities Governance Code". The text below the title reads: "This section requires you to provide details of your organisation's compliance with the Additional Standards of the Charities Governance Code at the time of submission." There are two callout boxes. The first callout points to a red asterisk next to the question "Has your organisation determined that:" and contains the text: "Fields marked with a red asterisk are mandatory and must be completed." The second callout points to a red 'i' symbol next to the question "At this time, our organisation has:" and contains the text: "This symbol indicates that there is further information available if you hold your mouse over it." The form contains two sections of radio button options. The first section asks "Has your organisation determined that:" with three options: "it does not need to meet the Additional Standards of the Charities Governance Code", "it does need to meet the Additional Standards of the Charities Governance Code" (which is selected), and "it has not yet commenced compliance with the Charities Governance Code". The second section asks "At this time, our organisation has:" with two options: "complied with all sections of the Charities Governance Code" and "complied with some sections of the Charities Governance Code".

There is no automatic save, so click on [save draft] regularly as you work through the form.

1. Charities Governance

In this tab you are required to provide information about your charity's compliance with the Charities Governance Code.

Please visit our website, <https://www.charitiesregulator.ie/en/information-for-charities/charities-governance-code> for more information about the Charities Governance Code.

Maintain Governance Code Status

Compliance with the Charities Governance Code

This section requires you to provide details of your organisation's compliance with the Core and Additional Standards of the Charities Governance Code at the time of submission.

Has your organisation determined that: *

- it does not need to meet the Additional Standards of the Charities Governance Code
- it does need to meet the Additional Standards of the Charities Governance Code
- it has not yet commenced compliance with the Charities Governance Code

 Save Draft [a]


Next > [n]

The first question on the tab asks you to confirm if your charity needs to meet the additional standards set out in the Charities Governance Code or indicate if it has not yet commenced compliance.

If you confirm that your charity has not yet commenced compliance with the Charities Governance Code, you will be asked to select a reason from a drop down list to explain why you have not commenced compliance. (If none of the reasons in the drop down list are suitable, please select 'other' and enter a short explanation in the free text box.) If it is the case that your charity has not yet commenced compliance, the compliance status of the charity will not be displayed on the public Register of Charities.

If you confirm either that your charity does or does not need to meet the additional standards set out in the Charities Governance Code, an

additional question will appear which asks you to confirm the status of your charity's compliance with the Charities Governance Code.

At this time, our organisation has * 

complied with all sections of the Charities Governance Code

complied with some sections of the Charities Governance Code

- a. If you confirm that your charity has complied with all sections of the Charities Governance Code, you will not be asked any further questions and can move on. The public Register of Charities will display that the charity is in full compliance with the Charities Governance Code.

- b. If you confirm that your charity has complied with some sections of the Charities Governance Code, each principle of the Code will be displayed and you must confirm whether your charity is in compliance with it or not. When you confirm that your charity is not in compliance with a principle, all of the standards under that principle will be displayed and you must confirm for each whether your charity has complied with that standard or not, or if the particular standard does not apply to your charity.

You are also required to select a reason from a drop down list to explain why you are not in full compliance with the Code. (If none

of the reasons in the drop down list are suitable, please select 'other' and enter a short explanation in the free text box.)


Finally you will be asked whether you would like your charity's compliance status to be displayed on the public Register of Charities. If you select 'yes', the reason for the partial compliance will be displayed on the Register. *(If you have selected 'other' as the reason for the partial compliance, the text you have entered in the free text box will appear on the Register so please take care not to include any confidential or personal information.)*

If you select 'no', the compliance status of the charity will not be displayed on the Register.


For further information on reporting on compliance with the Charities Governance Code, please see the Information Note [here](#)

2. Declaration

This section allows you to review and certify the information you have provided. If you are satisfied that it is correct, and it has been approved by the trustees for submission, you should submit your changes. The privacy terms and Statement of Information Practices should be read and accepted. Once you are satisfied with this you can click on

 **Preview**

to download a PDF of your information. Then click on

 **Submit**